Staining Agents	Cleaning Agents	Preparation	Special Cleaning Procedures
1. Light oils and greases, heavy greases caulking compound, wax, crayon, asphalt, tars, etc.	Solvents – Mineral spirits, V.M.P. naphtha auto tar remover	Remove excess with plastic or wood scraper	Use soft cloth to apply mineral spirits. Avoid polishing stained area by using too much pressure. After removing stain, rinse area with water.
2. Inks (marking), mail polish, paint, lipstick, gum	Cleaning fluid (trichloroethylene)	Remove excess with plastic or wood scraper. Chill gum to remove excess.	Use soft cloth to apply cleaning fluid (trichloroethylene). Avoid polishing stained area by using too much pressure. After removing stain, rinse area with water.
3. Rust stains	Oxalic acid (auto radiator cleaner), CLR*	Make solution of 1 tablespoon of oxalic acid crystals to 1 cup of warm water.	Apply oxalic solution with soft bristle brush, wipe with damp cloth, and then flush with rust-free water. Use rubber gloves and protect eyes and face.
4. Stubborn stains	Xylene, lacquer thinner	Try above procedures first	Dampen small section of cloth with product, rub vigorously.